

**Use this form to submit 135 MB EzDrive and 230 MB EzFlyer Cartridges and Media**

To submit old style 135 MB EzDrive and 230 MB EzFlyer Disks, Drives, and Cartridges for Disk Copy Service, follow the steps below:

1. Print out this form and fill completely. Incomplete forms will result in delays in the processing of your data transfer job.
2. Enclose **all pages of this completed form**, your Disks, the correct fee and ship to our address.
3. The Disk Copy Transfer Service is for media that has 100% integrity and no issues. If your media has read issues or is not at 100% integrity, contact us regarding our full Data Recovery Service.

<b>Disk Copy and Transfer Fees</b>			
<b>Item</b>	<b>Processing Fee</b>	<b>Quantity Enclosed</b>	<b>Total \$</b>
<b>PC DOS Formatted Media</b>			
135 MB EzDrive Cartridge - PC DOS Formatted	\$75.00 / each *		
230 MB EzFlyer Cartridge - PC DOS Formatted	\$95.00 / each		
<b>Mac Formatted Media</b>			
135 MB EzDrive Cartridge - Mac Formatted	Call for rates		
230 MB EzFlyer Cartridge - Mac Formatted	Call for rates		
<b>Minimum \$175 charge on all Syquest Media Transfer jobs</b> (CD/DVD and shipping charges are additional)	***** minimum \$175.00		
Return Shipment Fee	Minimum \$15, actual rate based on return shipment weight and delivery address		
Backup Media - CD/DVD Rom Fee, per CD/DVD <b>*** All jobs require at least one (1) CD/DVD to return data</b>	\$25.00 ***	Minimum required at least 1. Actual number to be determined based on amount of data transferred.	
<b>Total \$ Enclosed (USD) *****</b>			

\*\* Note that larger quantities of disks (over 2) will incur a higher shipping fee based on the weight of the return shipment. Shipping insurance is not included. If you have any questions, you can email us at [recovery@datarecoverymasters.com](mailto:recovery@datarecoverymasters.com) or call at (562) 421-7105.

**SHIP ALL MEDIA TO:**  
Data Recovery Masters - CTE Computer  
3818 Canehill  
Long Beach, CA 90808  
USA

**Form Continues on Next page**

**INSTRUCTIONS:** Print and fill out the form, sign, and **enclose all pages** with the media/equipment and payment.

Your Contact Information	
Company / Organization	Contact:
Address	Telephone
	Cell/Pager
Email	
How did you hear of us? <input type="checkbox"/> Web Search (which one?) _____ Computer Store (name) _____ <input type="checkbox"/> Friend <input type="checkbox"/> Returning Client <input type="checkbox"/> Other: _____	

Media Information	
<b>Media Type:</b> <input type="checkbox"/> 135 MB EzDrive-PC Format <input type="checkbox"/> 230 MB EzFlyer-PC Format <input type="checkbox"/> 135 MB EzDrive -Mac Format <input type="checkbox"/> 230 MB EzFlyer -Mac Format	<b>Total Number Enclosed</b>
<b>Original Media Disposition. Upon completion of Services:</b> <input type="checkbox"/> Please return media to me. (shipping fees will apply) <input type="checkbox"/> Please destroy, discard, and do not return media.	
<b>Turnaround Service Requested</b> <input type="checkbox"/> Standard, 4-5 business days <input type="checkbox"/> Priority Rush Service, usually 24 hours (Additional \$125 priority fee applies)	
<p><b>Disk Copy Transfer Service is designed to transfer data in its original file format type from older media into current media. Format Conversion Service</b>, is an additional service that can convert old files into different file formats so they are readable on newer programs. Most files may not need the conversion step. Individual file format conversion is an additional step that can only be quoted after the Disk Copy transfer is completed and the type, number, size, and format of the files are known.</p> <input type="checkbox"/> Perform Disk Copy Transfer Only <input type="checkbox"/> Perform Disk Copy Transfer and then contact me regarding File Format Conversion Name and Version of program used to create original files _____ Name and Version of Program you would like the files converted into _____	



## Payment Information

Enclose the correct Fee. If you are requesting Priority Service, enclose the Priority Service fee in addition to the other service fees. Payment in the form of Check, Credit Card, Money Order, Cashiers Check is accepted. Note that checks will delay your job while the bank clears your check.

**Payment Type**  Visa  MasterCard  Check

Only accounts with USA billing addresses are accepted.

**Card Holders Name**

**Credit Card Number**

**Card Holders Billing Address**

**Expiration Date**

**Security code (CVV)**

**Card Holders Billing City, State, Zip**

I acknowledge that the disks submitted are PC formatted and the data integrity is 100%. I understand that the Disk Copy fee is charged prior to any work being performed. Due to the nature of old media, the outcome of any particular job is not known until after work is completed and is not guaranteed. The service fees are due regardless of job outcome. I agree to the payment terms in the Credit Card Holders Agreement.

**Card Holder Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**NOTE: On all credit card payments**, returned media will be shipped to the exact address as listed on the credit card account. Shipping to a different address is not possible. Shipping insurance is not included.

**On check payments:** The check must be numbered, imprinted with your name and address, signed, and made out to Data Recovery Masters - CTE Computer. Checks MUST be drawn on a USA financial institution. Please note there will be a delay in the processing of your Disk Copy job, up to seven business days, while the bank clears your check payment. We recommend you contact with us for the correct total fee to submit prior to your shipping the media to us. **Please note we do not issue refunds on any over payments or unused portions of your check payment. For proper, accurate, billing, we encourage you to pay using a credit card.** There is a minimum \$49 charge for any check returned by the bank unpaid.

## Authorization To Process Media - Waiver Of Liability

- I grant permission to CTE Computer ("CTE") to perform any action they deem necessary to attempt to complete my data job. I understand that this procedure is a final attempt towards the recovery of data from disks I cannot access and could result in loss of part, or all, of the data stored thereon and that CTE makes no warranty or guarantee as to the success of its attempts. Furthermore, I release CTE from any liability for any data loss which may occur during, or as a result of, this procedure. I also release CTE from any liability for any theft, loss, damage or destruction to the drive and any other hardware, diskettes, or other media sent to CTE in connection with this Waiver.
- **ALL CLAIMS FOR LIABILITY AND/OR LOSS INCLUDING WITHOUT LIMITATION ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHICH MAY OCCUR AS A RESULT OF ANY CTE ACTION (OR INACTION) ARE HEREBY EXPRESSLY WAIVED.**
- I also understand that, even if the data is successfully recovered, there is a possibility that individual files and directories on the disk may still be inaccessible due to wear and tear of the older media. Due to the nature of data and old style floppy media, no guarantee is given that Media submitted will be recoverable or readable. I am paying for the service of the attempt to read the data. I agree to pay the applicable fee for these services by CTE.
- Disks submitted to CTE will be destroyed after the data copy process is finished. Disks are not returned to the customer unless prior written arrangements are made. Data left with CTE for over 30 days becomes the property of CTE Computer.
- The Customer agrees that the total liability of CTE or its contractors or suppliers to the Customer shall in no event exceed the total sums paid by the Customer to CTE.
- I agree to accept the responsibility for shipping the system or hard drive or media to CTE. CTE will not be responsible for any damages, loss, or theft incurred during the shipping process to or from our offices and any loss or claim against such agents shall be solely by and on the behalf of the undersigned.
- This Agreement shall be governed by, and construed in accordance with, the laws of the State of California, excluding its conflicts of law principles. The parties hereby irrevocably designate the Federal or State courts in the city of Long Beach, county of Los Angeles, and State of California, USA, as the exclusive venue for any legal action or proceeding in any way relating to this Agreement.
- **Declaration of ownership and authority**  
I am the legal owner of the hardware described below and/or am the duly authorized representative of the Company listed above. My signature will attest to the fact that I am the legal owner, or an officer of the above named company, or am empowered by its governing body, to act in its behalf for matters relating to the attached Agreement in regard to the property identified above.

**If making all or any portion of balance due payable by credit card, I agree to the terms in the Credit Card Holders Agreement. I acknowledge that the disks submitted are PC formatted and the data integrity is 100%. I understand the fee on Disk Copy jobs is for the service in the attempt to read the media and is due regardless of outcome.**

**Approved By Client (Print)** \_\_\_\_\_ **Title** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Fill out and enclose this entire form. Submit with your Media and Payment.  
**If you have any questions filling out this form, contact us at (562) 421-7105.**

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